SECTION L

LIST OF ATTACHMENTS

ATTACHMENT	DESCRIPTION	NO. PAGES		
1	Resume Format	1		
2	Letter of Commitment	1		
3	Key Personnel Past Performance Surve	ey 1		
4	Company Past Performance	1		
5	Reference Information Form	2		
6	Summary of Current Benefits and Lab	or 8		
7	Price Schedule	8		
8	Site Tour Registration Form	1		

Key Personnel Resume Format

Name of Key Person:
Name of Offeror:
Proposed Position with Offeror:
Name of Company with whom Key Person will be Employed:
Duties and Responsibilities in Proposed Position:
Education: (Identify dates, institution, and degree earned)
Experience: (Identify, in sequential order, dates of employment, employers, position titles, specified duties, and responsibilities. Address specific information on the qualifications, experience, and demonstrated performance relevant to the proposed position, including individual leadership and managerial qualities).
Citizenship: (Include any dual citizenship, if applicable)
Professional Development and Achievements: (List all professional memberships, special training, professional registrations, certifications and licenses, etc.)

Three References: (Name, title, company/organization, address, phone number)

LETTER OF COMMITMENT

Commitment Statement:	
I,(proposed person's name), a proposed Key Person (offeror) hereby certify that all of the	n for
information contained in my resume, which was submitted as part of the proposal in respon	se to
Request for Proposal (RFP) No. DE-SOL-0003816 is true and correct. Furthermore, if	the
aforementioned RFP, I hereby agree to accept employment for the proposed position of (insert title of proposed position) and commit to perform in	
position for at least one year after the contract award date.	
SIGNATURE OF INDIVIDUAL	

Key Personnel Past Performance Survey

Key Personnel Being Evaluated:							
Offeror for Which This Person is Proposed:							
	Please rate the key personnel's overall performance in each of the factors listed. The following scale should be used in rating the performance:						
	Excellent (9-10);						
	Good (7-8);						
	Adequate/Fair (5-6);						
	Poor (3-4);						
	Unsatisfactory (0-2).						

Please indicate rating by marking the appropriate numerical score as it relates to the adjective rating given. Check "N/A" if the factor does not apply to the contract reference.

Evaluation Factor	10	9	8	7	6	5	4	3	2	1	0	N/A
Customer Satisfaction												
Cost Control												
Quality of Service												
Timeliness of Performance												
Business Relations												

All past performance surveys should be returned directly to DOE by the evaluators. Return no later than September 4, 2012, to Kay Brown at email address rgmseb@oro.doe.gov or mail marked "Addressee Only" to U. S. DOE, Oak Ridge Office, ATTN: Kay Brown, Procurement and Contracts Division, FM-743, P.O. Box 2001, Oak Ridge, TN 37831.

Company Past Performance Survey

Firm Being Evaluated:	
•	

Please rate the Contractor's overall performance in each of the factors listed. The following scale should be used in rating the performance:

Excellent (9-10); Good (7-8); Adequate/Fair (5-6); Poor (3-4); Unsatisfactory (0-2).

Please indicate rating by marking the appropriate numerical score as it relates to the adjective rating given. Check "N/A" if the factor does not apply to the contract reference.

Evaluation Factor	10	9	8	7	6	5	4	3	2	1	0	N/A
Customer Satisfaction												
Cost Control												
Quality of Service												
Timeliness of Performance												
Business Relations												

All past performance surveys should be returned directly to DOE by the evaluators. Return no later than September 4, 2012, to Kay Brown by email at rgmseb@oro.doe.gov or mail marked "Addressee Only" to U. S. DOE, Oak Ridge Office, ATTN: Kay Brown, Procurement and Contracts Division, FM-743, P.O. Box 2001, Oak Ridge, TN 37831.

Reference Information Form

Reference No: of	
Name of Offeror:	
Name of affiliate company contract awarded to if different tha	an Offeror:
Client Name:	
Contract #:	
Total Contract Performance Period:	
Beginning date to completion date including base plus option	on years)
Client Point of Contact Name:	and
Alternate Point of Contact Name:	
Title:	
Telephone and Fax No.:	
Address:	

Contract Termination Date (if applicable):
Provide reason if terminated for cause:
Type of Contract:
(e.g., Cost, Cost Plus Fixed Fee, Incentive Fee, Award Fee, Fixed Price, Time & Materials, etc.)
Total Contract Value:
(Base plus option years)
Description of Services Related to this RFP:

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SUMMARY OF CURRENT BENEFITS AND LABOR

SEE SEPARATE ATTACHMENT

PRICE SCHEDULES

SEE SEPARATE ATTACHMENT

Attachment 8 Road, Grounds, and Maintenance Services Source Evaluation Board (SEB) Site Tour Wednesday, August 15, 2012 8:30 A.M.

Registration and Information Form

A site tour for the Roads, Grounds, and Maintenance Services Evaluation Board (SEB) will be held on Wednesday, August 15, 2012. All registered attendees should meet at the 1916T-2 building lobby at 230 Warehouse Road, Oak Ridge Tennessee, prior to 8:30 a.m.

Non-U.S. citizens will not be permitted to attend the site tour. In order to attend the site tour, all registrants MUST present at the site tour one of the following: (1) A certified birth certificate with raised seal or watermark; (2) a passport; or (3) a DOE badge with either an "L" or "Q" clearance. Failure to provide one of the three items described above will result in the registrant being unable to attend the site tour. Video cameras, cameras, and recorders will not be allowed.

Please type or print below the following information and send a pdf copy to email address: rgmseb@oro.doe.gov

For questions related to the site tour, please e-mail to brownkd@oro.doe.gov.

Provide full name, organization, mailing address, phone number, e-mail address, and DOE clearance, if applicable. Limit of two individuals per organization.

Registration forms must be received by Friday, August 10, 2012 at 2:00 PM. EST.

1.	ruii ivame:
	Company Name:
	Phone Number:
	Email address:
	DOE Clearance level (if applicable):
2.	Full Name:
	Company Name:
	Phone Number:
	Email address:
	DOE Clearance level (if applicable):

Cull Manage